



**Stockton-on-Tees**  
 BOROUGH COUNCIL

**STOCKTON-ON-TEES  
 SAFEGUARDING ADULTS COMMITTEE**

<b>Title:</b> STOCKTON-ON-TEES SAFEGUARDING ADULTS COMMITTEE		
<b>Date:</b> 16 September 2010.	<b>Location:</b> Room F Education Centre	<b>09.30 – 12.00</b>
<b>Present:</b>		
Liz Hanley - Chair	Interim Head of Adult Strategy/Assistant Director (Commissioning), SBC/ NHS Stockton	
Jane Humphreys	Corporate Director of CESC, SBC	
Paul Green	Adult Safeguarding Co-ordinator, SBC	
Julie Higgins	Housing Strategy Manager	
Janet Hayes	Commissioning Manager (Training) SBC	
Les Jones	Head of Community Safety, Fire Brigade	
Cath Siddle	Director of Nursing, North Tees and Hartlepool NHS Trust	
Judith Wormack	TEWV	
Suzanne Yellowby	Vulnerability Unit, Cleveland Police	
Chris Brown	Policy Lead Adult Safeguarding NHS Tees,	
Mick Walker	Business Manager, Tees-wide SVAB	
Trish McPartland	Joint Strategic Commissioner, MH, SBC	

Ian Weddle	Temporary - Adult Safeguarding Co-ordinator, SBC
David Pickard	Tristar Homes
<b>Apologies:</b>	
Ann Cains	Councillor and Champion Dignity in Care.
Jim Beall	Cabinet member (Adult services and health), SBC
Glenda Adey	Manager, D H Homecare
Dena Bartlett	Emergency Duty Team, SBC
Oonagh McGeever	ISA South Manager, NHS/SBC
Alison Agius	Catalyst
Ian Ramshaw	Strategic Commissioner, SBC
Pat Haslam	Professional Head of Social Work SBC Mental Health, SBC
Chief Inspector Ted Allen	Neighbourhood Policing
Molly Taylor	Project Lead MHA MCA DoLS, SBC
Para No	Action
1	<p><b><u>Minutes of the last meeting: 15 July 2010.</u></b></p> <p>Accuracy from the last minutes amend to: Cllr Cains, Dignity Champion in Care.</p> <p>A meeting is to be arranged with Partners re budget contributions to safeguarding; this is complicated now so may be picked up after the Comprehensive Spending Review.</p> <p>Tees-wide Board: Nicola Bailey is taking over as Chair.</p> <p>Domestic Violence: Jane is meeting the Children's Trust chair to take this forward and look at the most appropriate arrangements.</p> <p>Annual Report: Stockton's report will be incorporated into the Tees-wide safeguarding Vulnerable Adults Annual Report and then made available on the relevant</p>

	<p>websites.</p> <p>Fire Service: fire service information will be presented to the Safer Stockton Partnership.</p> <p>Mental Capacity Act Local Implementation Network: further discussions will be held at November's committee. Chris Brown to discuss at Teeswide Board also.</p> <p>Quality Assurance Framework: deferred to next meeting.</p> <p>First Contact Review; new posts have been advertised.</p> <p>Action Plan Update: Action Plan to be superseded by the Inspection Action Plan.</p> <p>Training Update: verbal update given by Janet Hayes; improving safeguarding training sessions delivered; Chair training rolled out and discussion took place around contract managers attending as a contingency. Operational staff requirements and training; to be discussed with Sean McEneaney. Members' seminar held 7<sup>th</sup> September. Availability and needs for training of partner agencies to be determined e.g. fire and ambulance colleagues. Janet to pick this up with the relevant people outside of the meeting.</p>	JH
3	<p><b><u>Activity (Q1)</u></b></p> <p>Activity papers discussed for Q1 and projections for Q2; referral rates mapped and graph circulated; operational procedure review resulted in a reduction in referrals initially but the referral rate has now increased again; the reasons for this need to be explored further but it appears that the initial reduction is due to an initial delay in referrals coming into safeguarding. Paul and Ian will liaise with team managers to look at safeguarding activity information to compare with safeguarding figures; further work needs to be undertaken in relation to analysing the threshold for safeguarding referrals; this work will be supported Tees-wide. Further work is needed to look at the system to deal with referrals from a care home; information from both systems needs to be collated.</p> <p>Mick asked if the SSP can analyse the figures on the Committee's behalf; Mick to pick this up with Mike Batty. Regional report on Improving Safeguarding of</p>	

	<p>Adults is being reported to the ADASS regional group today, which includes recommendations in relation to thresholds. The report will be circulated to the Committee.</p> <p>Mick referred to a model to assist with establishing adult safeguarding thresholds developed by Durham; this is in circulation to key managers as guidance. In relation to thresholds professional judgement always has to be relied upon and justified. Risk assessment tools: work is ongoing to adopt and incorporate an agreed risk assessment tool into the safeguarding process.</p>	
4	<p><b><u>Inspection Feedback</u></b></p> <p>Jane Humphreys gave a verbal update on the Adult Inspection Report; the report is to be published next month. The action plan is currently being written. Overall, the outcome was very positive; the final report and action plan will be shared with the Committee in due course.</p>	
5	<p><b><u>MCA/ DoLS draft report</u></b></p> <p>This report was written by Molly Taylor and Natalie Hanchard. Trish McPartland presented the report in Molly's absence.</p> <p>To be incorporated into the Tees-wide annual report; overall it was acknowledged that Health and Social Care Joint Arrangements have worked well and this needs to be considered in relation to the MCA/ DoLS function following the PCT restructure.</p> <p>The regional MCA/ DoLS lead post will no longer be in place after 31.10.2010; Sub-regional structures may be more appropriate in future.</p> <p>The Best Interest Assessor role should be incorporated into Job Descriptions: this additional role for practitioners is to be discussed with Sean.</p>	<p>JH/MT</p> <p>JH</p>
6	<p><b><u>Serious Case Review Decision</u></b></p> <p>A discussion took place in relation to the possibility of carrying out a case review focused on Victoria House (rather than relating to particular residents). Committee members expressed differing views on whether the case met the criteria for Serious Case Review, but agreed to a panel being convened to discuss this issue</p>	

	<p>further. Liz will chair the panel and report back to the committee on the decisions taken.</p>	
7	<p><b><u>VH – Lessons learned seminar</u></b></p> <p>A lessons learned seminar has been arranged in October to look at the lessons learned from Victoria House.</p>	
8	<p><b><u>User Involvement in the Safeguarding process</u></b></p> <p>Ian Weddle reported on the user involvement paper and discussed the issues which need to be taken forward to include user involvement within the safeguarding process; establishing mental capacity is key to process as are advocacy requirements. The Bradford model was cited as good practice. The Committee agreed in principle to implementing the recommendations in line with Tees-wide colleagues. Ian will work on the next stage and provide an update at the next Committee meeting. Mick will take this issue to the Board from a Tees-wide perspective and feedback at November's committee.</p>	IW/ MW
9	<p><b><u>Standing Items</u></b></p> <p><u>Feed back from Teesside Safeguarding Vulnerable Adults Board held 02.09.2010:</u></p> <ul style="list-style-type: none"> <li>- Proposed new membership of the Board was outlined; chair to change to Nicola Bailey.</li> <li>- Copy of minutes to be circulated with the minutes of this meeting.</li> </ul> <p><u>Tees-wide Safeguarding Vulnerable Adults Board business manager work plan update:</u></p> <ul style="list-style-type: none"> <li>- Mick's work plan to be circulated with the minutes.</li> </ul> <p><u>Agenda items for forward plan:</u></p> <p>Calendar of agenda items to be circulated with the minutes of this meeting.</p>	
10	<p><b><u>Safeguarding Seminars</u></b></p> <p>A Safeguarding Adults workshop has been arranged for 2<sup>nd</sup> December, Leeds. Details to be distributed; 4</p>	

	places available for Stockton.	
11	<p><b><u>Committee dates for 2011</u></b></p> <p>Dates for next year; proposed quarterly: 13 January 2010; 14 April; 14 July; 6 October; dates to be distributed and agreed at the next meeting.</p>	
12	<p><b><u>AOB</u></b></p> <p>SCR guidelines task and finish group is currently under review.</p>	
13	<p><b><u>Date and Time of next meeting:</u></b></p> <p><b>Thursday 18 November, 9.30am, Education Centre, Norton.</b></p>	